

<b>Name of Grant Program:</b> Community Adult Learning Centers	<b>Fund Code:</b> 345
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**FY2010 ADULT BASIC EDUCATION INSTRUCTIONAL GRANTS  
STATEMENT OF ASSURANCES FOR LOCAL WORKFORCE DEVELOPMENT BOARDS**

**Organization Name:** \_\_\_\_\_

1. State funds received under this grant shall be allocated only to a sub-recipient organization that submitted an application in response to the Department of Elementary and Secondary Education Request for Proposals for an Adult Basic Education Multi-Year Competitive Grant and that received final approval from the Massachusetts Board of Elementary and Secondary Education.
2. The grant recipient shall submit a copy of the sub-grant or subcontract that includes each sub-recipient to the Department prior to receiving funds under this grant.
3. The grant recipient will include a budget breakdown for each subcontract or sub-grant that is selected as a sub-grant recipient.
4. The grant recipient will not revise, change, amend, or supplement the criteria established in the Department's Request for Proposals for Adult Basic Education Multi-Year Competitive Grants upon which the sub-grants were made without the prior written approval of the Department.
5. The grant recipient will not require of its sub-recipients additional reporting protocols or require any additional data other than those identified by the Department without the prior written approval of the Department.
6. The grant recipient will not use an amount equal to more than ten percent (10%) of direct costs or the equivalent, 9.09% of its allocation for administrative costs without the prior written approval of the Department.
7. The grant recipient will participate in program site visits and formal monitoring visits.
8. The grant recipient will maintain regular communication with ABE providers throughout the region regarding such issues as community planning, program development, and outreach to new ABE populations.
9. The grant recipient will contribute actively to all community planning initiatives throughout the region and keep current with the progress and development of these initiatives. The grant recipient will also contribute to an ongoing dialogue with ACLS regarding ABE community planning and program development initiatives.
10. The grant recipient will link area ABE providers and services to the economic development and employment and training initiatives in the region.
11. The grant recipient will review program performance in SMARTT and COGNOS.
12. The grant recipient is encouraged to attend the Annual ABE Directors' Conference.

**FOR ALL APPLICANTS FOR STATE AND FEDERAL FUNDS**

To the best of our knowledge and belief, the application made herein is in accordance with the terms of the Massachusetts State Plan of Title II: The Workforce Investment Act of P.L. 105-220. Compliance with all the preceding assurances and statements; Commonwealth Terms and Conditions and further agreement that funds will be used as stipulated in the Application and that supporting documents for expenditures shall be made available for audit. We do hereby certify all of the above:

<b>Typed Name</b>	<b>Signature of LWIB Director or Executive Director</b>	<b>Date</b>