

PART III - REQUIRED PROGRAM INFORMATION

Please answer the following questions in a narrative of up to three (3) pages using Arial font no smaller than 10 points and margins no smaller than one inch.

- I. **Required In-depth Project:** Use the following questions as a guide to reporting on the partnership's FY2009 in-depth project¹ delivered to at-risk families using a combination of Pathways and local resources. The use of examples, charts, and/or tables to illustrate key points in the narrative is encouraged.
 - A. When did the in-depth project start? How long did it run? How many families participated? How many parents/adults and how many children? (If fewer than 12 families were enrolled, provide a rationale for the gap between required and actual enrollment and describe strategies that will be used to achieve the minimum enrollment of 12 in FY2010.)
 - B. How many participating children were eligible for Title I services?
 - C. How many participating children accessed special education or related services?
 - D. What services did participating families need? What services did they access? What additional services may be needed in FY2010? How was this need determined?
 - E. How did families set goals? How were they supported in working to achieve those goals?
 - F. What were the attendance and retention goals of the project? Were they achieved? If not, why not?
 - G. What strategies were used to help families persist? If families did not persist, what were the barriers?
 - H. What changes to the design of the FY2009 *in-depth project* are proposed for FY2010? Why?
- II. **FY2009 Access to Comprehensive Services Objectives²:** Report on the partnership's progress towards achieving its FY2009 objectives of increasing access to comprehensive services for families in the community and/or reducing unintended administrative barriers to access. Include an explanation of specific outcomes that were anticipated and whether they were achieved or not.
- III. **FY2010 Access to Comprehensive Services Objectives:** Use the following questions as a guide to describing the partnership's proposed FY2010 objectives for increasing access to comprehensive services for families in the community and/or reducing administrative barriers to access. The use of examples, charts, and/or tables to illustrate key points in the narrative is encouraged.
 - A. What are the proposed objectives? What activities will the partnership engage in to achieve the proposed objectives?
 - B. Who was involved in identifying the objectives and activities? How?
 - C. What will each partner contribute individually? What role will the partnership play as a whole?
 - D. Who is the target population? What services will families be able to access? How?
 - E. What processes will the partnership use to get input from families in the community?
 - F. Who will be responsible for identifying families in need and connecting them to services? What strategies will be used?
 - G. How will the partnership track family access to comprehensive services? Who will be responsible for collecting data on the services that families access?
 - H. What processes will the partnership use to get feedback from families?
- IV. **In-depth Project Service and Staffing Charts:** Submit service and staffing charts³ for the *in-depth project*.

¹ An *in-depth project* is defined as a project that "... identifies specific families from one or more ABE (adult basic education) or ESOL (English for speakers of other languages) target populations in need in the community, provides educational services to children and adults in the same family in the identified target population, and coordinates and integrates these services for children and parents with family/parenting education/support including health and employability and/or interactive literacy activities. It is preferred that these services be co-located."

² The Pathways to Family Success open and competitive RFP contained two goals: To increase access to comprehensive services and to reduce unintended administrative barriers. Applicants were required to identify at least two objectives to help them work towards the achievement of one or both of these goals.

³ Blank charts are available in Attachments A and B of this RFP. A chart of FY2010 community contributions to the *in-depth project* may be required as part of the Pathways evaluation.