

**Name of Grant Program:** Pathways One Stop Career Center Initiative

**Fund Code:** 627 (School Year)  
626 (Summer)

**PART III – REQUIRED PROGRAM INFORMATION**

**Application for FY2010 Pathways One Stop Career Center  
School Year and Summer Program Funds (Fund Code: 627/626)**

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SECONDARY EDUCATION WEBSITE.**

<http://finance1.doe.mass.edu/grants/>

**I. IDENTIFICATION INFORMATION**

**A. Applicant Name(s):**

**B. Partner Name(s):**

**C. High School(s)/(District) To Be Served:** *(Insert more lines or attach pages if needed.)*

HS / District:

HS / District:

HS / District:

HS / District:

HS / District:

**D. Program Coordinator:**

**E. Address:**

**F. Email Address:**

**G. Phone #:**

**Fax #:**

**H. Attach a brief summary of the clearly identified goals and objectives for this initiative and the programmatic activities that will be funded by this grant.**

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**II. GENERAL PROGRAM INFORMATION**

**A. Total Number of Students to be Served (Classes of 2003-2010)** \_\_\_\_\_

(This should equal the sum of the unduplicated counts in the eight charts #1-7.)

**1. CLASS OF 2003 – Number of Students by Content Area**

<b>Sending School District</b>	<b>A. ELA Only</b>	<b>B. Mathematics Only</b>	<b>C. Both ELA and Mathematics</b>	<b>Total (A+B+C)</b>

*Unduplicated Count  
Class of 2003*

**2. CLASS OF 2004 – Number of Students by Content Area**

<b>Sending School District</b>	<b>A. ELA Only</b>	<b>B. Mathematics Only</b>	<b>C. Both ELA and Mathematics</b>	<b>Total (A+B+C)</b>

*Unduplicated Count  
Class of 2004*

**3. CLASS OF 2005 – Number of Students by Content Area**

<b>Sending School District</b>	<b>A. ELA Only</b>	<b>B. Mathematics Only</b>	<b>C. Both ELA and Mathematics</b>	<b>Total (A+B+C)</b>

*Unduplicated Count  
Class of 2005*

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**4. CLASS OF 2006 – Number of Students by Content Area**

<b>Sending School District</b>	<b>A. ELA Only</b>	<b>B. Mathematics Only</b>	<b>C. Both ELA and Mathematics</b>	<b>Total (A+B+C)</b>

*Unduplicated Count  
Class of 2006*

**5. CLASS OF 2007 – Number of Students by Content Area**

<b>Sending School District</b>	<b>A. ELA Only</b>	<b>B. Mathematics Only</b>	<b>C. Both ELA and Mathematics</b>	<b>Total (A+B+C)</b>

*Unduplicated Count  
Class of 2007*

**6. CLASS OF 2008 – Number of Students by Content Area**

<b>Sending School District</b>	<b>A. ELA Only</b>	<b>B. Mathematics Only</b>	<b>C. Both ELA and Mathematics</b>	<b>Total (A+B+C)</b>

*Unduplicated Count  
Class of 2008*

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**7. CLASS OF 2009 – Number of Students by Content Area**

<b>Sending School District</b>	<b>A. ELA Only</b>	<b>B. Mathematics Only</b>	<b>C. Both ELA and Mathematics</b>	<b>Total (A+B+C)</b>

*Unduplicated Count  
Class of 2009*

**8. CLASS OF 2010 – Number of Students by Content Area**

<b>Sending School District</b>	<b>A. ELA Only</b>	<b>B. Mathematics Only</b>	<b>C. Both ELA and Mathematics</b>	<b>Total (A+B+C)</b>

*Unduplicated Count  
Class of 2010*

**B. Location(s) of the program if not the same as, or if in addition to, that listed on page one (I. E.).**

Full address:

Full address:

Full address:

**C. Indicate the additional services offered through the One Stop Career Center(s) that can be leveraged to support this pilot initiative.** Summarize by checking the types of support you expect to use and providing further information under the *Other* category. (This summary list includes typical support services provided by One Stops; none of these are mandatory.)

**Summary (Check all that apply.)**

Use of job listings or employer lists

Use of print or computerized academic remediation, college, or career information

Use of computers for students to work on self-paced tutorials

Electronic links between schools and One Stops

One Stop Career Center staff who will provide workshops or speakers

Enhanced learning through student employment linked to classroom learning plus MCAS tutoring

One Stop Career Center staff assistance with employer outreach

Student field trips to One Stop Career Centers

Staff located at One Stop Career Centers

Other – Please describe.

**D. Describe the degree to which the service delivery area has a significant need for MCAS-related academic support services.**

### III. NARRATIVE: PROGRAM DESIGN AND IMPLEMENTATION

Submit a proposal, answering the following questions in sections A through D, using no more than seven (7) pages.

#### A. PARTNERSHIP DESIGN AND INITIATIVE TIMELINE

1. Provide a general overview of activities (*cut and paste* this information from page one under I.H.) as well as a timeline for this initiative.
2. Note the expected service delivery area of the initiative and the names of the partners participating. Describe the roles and responsibilities of the individual partners participating in this initiative.
3. How does this partnership expand the capacity of each individual partner to promote the academic achievement of students in the proposed service delivery region?

#### B. STUDENT RECRUITMENT AND RETENTION

1. **What are the recruitment and retention strategies for students most in need of services?** Discuss all techniques you plan to use at various stages of the initiative. Applicants should expect recruitment efforts to be more intense during the first phase of the grant cycle.

**Minimally, address these aspects in the plan:**

- a. methods and messages used to maximize enrollment, particularly for students who are English language learners, homeless, and/or have disabilities or mental/behavioral health issues;
- b. the networking that will be done between the main site and the schools served in the region;
- c. materials developed to maximize participation and the associated distribution plan;
- d. efforts designed to maximize program retention;
- e. incentives provided, if any, and the criteria for earning them; and
- f. outreach and counseling to parents/guardians and youth.

#### C. PROGRAM DESIGN - INTAKE, ASSESSMENT, SERVICE SUPPORT, DATA MANAGEMENT

1. **Describe the *service delivery protocol* designed to support student success. Highlight the role each partner plays in service delivery.**
  - a. How will student progress be assessed?
  - b. How will the individual needs of students in the program be identified and addressed?
  - c. How does the *service delivery protocol* maximize the student's ability to access multiple academic and career support services?
  - d. How does the *service delivery protocol* connect the student's school and/or parent(s)/guardian(s) to your efforts?
  - e. How does the *service delivery protocol* use data management to monitor the progress of student participants?
2. **Why is this program model/approach particularly well suited and likely to enhance the academic success of the target population?**

#### D. STAFFING

1. **What is the specific timeline for recruitment of staff for the proposed initiative? Indicate the number of staff and staff qualifications.**
2. **Describe any professional development activities planned for the staff. How is the Pathways Coordinator involved in other strategic youth planning for the local area (e.g., P21, Youth Council, convening regional partners, etc.)?**
3. **Is planning time for staff included?** \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, indicate the amount.