

Name of Grant Program: Competitive Academic Support Services
Work and Learning Programs

Fund Code: 596 (School Year)
597 (Summer)

PART III – REQUIRED PROGRAM INFORMATION

Application for Competitive FY2010 School Year and Summer Program Funds

Please provide the following information.

1. Applicant Name (District, College, or Organization):

2. Partner Name(s), if any:

3. High School(s) Served:

4. These application pages are for the following grant Fund Code:

_____596 (School Year – due June 5, 2009) **OR** _____597 (Summer – due November 18, 2009)

If you are submitting this with a Fund Code: 597 application, and did NOT receive a FY2010 School Year grant, indicate here if you are submitting a School Year planning/recruitment expense budget workbook and signature page (for planning/recruitment expenses that take place before the end of June 2010) along with the Summer budget workbook and signature page. Yes_____ No_____

5. Program Coordinator:

6. Mailing Address:

7. Email Address:

8. Phone #:

Fax #:

9. TOTAL Funds Requested with this application proposal: \$ _____

Projected Per Pupil Cost: \$

(Funds Requested Divided by Total Number of Students)

Amount Funded (for Department to fill in):

10. Unduplicated Count of Students: (total number of students proposed to be served)

11. Ratio of Students to Teachers:

12. Write a brief summary of the program(s) for students who will be funded by this grant and include the location of services.

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13. Program Offerings, Schedule, and Number of Students Eligible for Services and Proposed to be Served

Fill in information regarding the timeframe and schedule of programs offered and the associated class years and number of youth to be served. At the bottom, fill in totals and unduplicated count information as well. Fill in chart "a." for Fund Code: 596 (School Year) grant applications and chart "b." for Fund Code: 597 (Summer) grant applications.

a. FOR FUND CODE: 596 (SCHOOL YEAR) APPLICATIONS

PROGRAM TYPE	ENGLISH LANGUAGE ARTS	MATHEMATICS
School Day Programs/Services Underline or Circle Class Years to be Served: 2011 2010 2009 2008 2007 2006 2005 2004 2003	Hours/Day____ Days/Week____ Total Weeks ____ Total Hours____ Start Date____ End Date ____ Number of students to be served:	Hours/Day____ Days/Week ____ Total Weeks ____ Total Hours____ Start Date____ End Date ____ Number of students to be served:
Extended School Day Programs and Services Underline or Circle Class Years to be Served: 2011 2010 2009 2008 2007 2006 2005 2004 2003	Hours/Day____ Days/Week ____ Total Weeks ____ Total Hours____ Start Date____ End Date ____ Number of students to be served:	Hours/Day____ Days/Week ____ Total Weeks ____ Total Hours____ Start Date____ End Date ____ Number of students to be served:
Weekend Programs and Services Underline or Circle Class Years to be Served: 2011 2010 2009 2008 2007 2006 2005 2004 2003	Hours/Day____ Days/Week ____ Total Weeks ____ Total Hours____ Start Date____ End Date ____ Number of students to be served:	Hours/Day____ Days/Week ____ Total Weeks ____ Total Hours____ Start Date____ End Date ____ Number of students to be served:
Vacation Programs and Services (During School Year) Underline or Circle Class Years to be Served: 2011 2010 2009 2008 2007 2006 2005 2004 2003	Hours/Day____ Days/Week ____ Total Weeks ____ Total Hours____ Start Date____ End Date ____ Number of students to be served:	Hours/Day____ Days/Week ____ Total Weeks____ Total Hours____ Start Date____ End Date ____ Number of students to be served:
TOTAL NUMBER STUDENTS TO BE SERVED – PER SUBJECT (unduplicated Counts)	ELA:	Mathematics:
TOTAL NUMBER TO BE SERVED:	Unduplicated Count =	

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13. Program Offerings, Schedule, and Number of Students Eligible for Services and Proposed to be Served - continued

b. FOR FUND CODE: 597 (SUMMER) APPLICATIONS

PROGRAM TYPE	ENGLISH LANGUAGE ARTS		MATHEMATICS	
Summer Programs and Services	Hours/Day____ Days/Week _____		Hours/Day____ Days/Week _____	
	Total Weeks _____ Total Hours_____		Total Weeks_____ Total Hours_____	
	Start Date_____ End Date _____		Start Date_____ End Date _____	
	Number of students eligible:	Number to be served:	Number of students eligible:	Number to be served:
TOTAL NUMBER TO BE SERVED:				

Please answer the following narrative questions (14-23), using no more than seven (7) pages.

NARRATIVE QUESTIONS

14. Target Population

What group of students who need academic support (beyond the programs and services already available to them) will this proposed program serve?

15. Needs Analysis

Describe the knowledge and skills that the target population must acquire to meet the state graduation requirements.

16. Program Location(s)/Learning Environments

- Describe where the program will be offered.
- How will this learning environment enhance the likelihood of improved student attendance, engagement, and learning?

17. Program Design

- Address the teaching models/approaches to be used in the program. Consider the following questions when preparing your response.
 - What specific materials and/or research-based methods will be used?
 - How will the individual needs and performance gaps of students in the program be identified and addressed?
 - Describe how active, engaging, hands-on, and relevant curriculum will be incorporated into the program to address the aforementioned gaps in students' knowledge and skills.
 - Describe any related activities or projects planned, which may include Community Service Learning projects, through which students are able to learn the content identified in Massachusetts ELA and/or mathematics framework standards.
- Why is this program model/approach particularly well suited for and likely to enhance the academic success of the target population?

17. Program Design - continued

- c. Describe the recruitment and retention strategies for students most in need of services, including any incentives used towards this end. As a part of this answer, describe how the program has considered purposefully the needs of and ensured access to students who are English language learners, homeless, in alternative programs, and/or have disabilities or behavioral health issues.
- d. If computer-based tutorial material is to be used, describe how it is matched to students' needs and supports instruction provided by teachers and other staff. Describe how teachers, tutors, and/or mentors will assist in the use of the computer-based tutorial materials. How much time will be spent using this technology per day?
- e. How will students' progress be assessed?

18. Continuity and Coordination of Instruction

- a. How will the program instructors collaborate and communicate with students' classroom teachers to provide coherent individualized instructional support?
- b. Will students in this program be expected/permitted to participate in other Academic Support offerings? If so, in which services and programs will they participate?
- c. For students in the Classes of 2010 and 2011, what supports will be necessary to continue their academic improvement during the next school year?

19. Contextual Learning Website

- a. Describe the lesson/project that you plan on using from the Contextual Learning website to engage students in academic work applied to a real world context and/or describe how and when you will draft and post information about the program/project to the site.

20. Enhancements

What services/resources beyond what is paid for by this grant will become available to students by virtue of their participation in this program?

21. Staffing

NOTE: Recipients of these grants must agree to provide staff who have subject matter knowledge in the subjects they are teaching. The programs must have some staff available with training or education that addresses working with limited English proficient students or students with disabilities.

- a. What is the timeline for recruitment of staff and students for the proposed program?
- c. Indicate the number of staff and staff qualifications.
- d. Describe any professional development activities planned for the staff.
 - Indicate funds budgeted for professional development activities \$_____.
- e. Is planning time for staff included? ____ Yes ____ No If yes, how many hours per week? _____

22. Roles of Partners (if applicable)

If the program is to be implemented using a partnership between a high school or group of high schools and an outside organization(s), describe the roles and responsibilities of the partners.

23. Program Evaluation

What process do you plan to use to evaluate the effectiveness of the program in meeting the needs of the targeted students? Address who will be involved and how and when information will be collected and assessed.

NOTE: Submission of a narrative report on the effectiveness of the program will be required. See full reporting requirements in the RFP's Additional Information section.