

**Checklist for Submission
2006 Content Institute Program Proposal**

**Date Due for All Submissions:
12:00 NOON Monday, February 27, 2006**

Order for proposal documents:

- Part I – General – Signature Page for FY2006 (summer institute)
- Part I – General – Signature Page for FY2007 (follow-up sessions)
- Part II- Project Expenditures - Budget Detail Pages for FY2006 (summer institute)
- Part II- Project Expenditures - Budget Detail Pages for FY2007 (follow-up sessions)
- One Budget Narrative for BOTH the summer institute and follow-up sessions
- Form A: Cover pages (2 page document)
- Narrative Component of Part III (up to 7 pages)

ATTACHMENTS:

- Syllabus
- Bibliography of assigned readings
- Presenters' resumes
- Letters of support from superintendents of high need districts and from superintendents of other partner districts
- Children's Internet Protection Act (CIPA) Form

NOTE:

- Form B: Summary for Brochure – **must be submitted electronically.**