

ATTACHMENT B: FY2010 BUDGET NARRATIVE

1. Budget Line Item Narrative

- a. For each position -- Describe the services to be provided and the duration of services (FTE), including administrators, teachers, instructional assistants/paraprofessionals/other staff employed by the district.
- b. Staff and other stipends and substitutes -- Describe the purpose for stipends and substitutes, with the approximate number and rate.
- c. Fringe benefits
- d. Consultants – Describe long- and short-term consultants, the service/purpose (e.g., coordination, accreditation, professional development, mentoring/technical assistance, college courses, and rates (number of hours/days) for each.
- e. Materials, supplies, and equipment – Include subtotals for the standard breakdowns (instructional, non-instructional, technology). Describe what will be purchased and for what purpose (e.g., curriculum materials, assessment, accreditation, etc.).
- f. Other -- Rental of space, telephone, utilities, etc.
- g. Indirect – Do not exceed the latest approved indirect rate.
(Equipment – see (e) Materials, supplies and equipment.)

2. In-Kind or Additional Contributions

- a. Include an itemized list of direct or in-kind services or contributions expected in FY2010 to support the full-day program.