

***Intent to Apply for the Transition to Full-Day Kindergarten Grant
Fund Code: 702***

September 23, 2008

Nermina Peric
Office of Elementary School Services
Massachusetts Department of
Elementary and Secondary Education
350 Main Street
Malden, MA 02148

Dear Ms. Peric:

This letter is to notify you that *[insert name of school district]* intends to apply for the Transition to Full-Day Kindergarten Grant (Fund Code: 702).

We estimate that we will open *[insert number/numeral]* **full-day** classrooms in September of 2009.

Sincerely,

Superintendent
[insert address, etc.]

Note: This letter may be sent via email to: Nermina Peric: nperic@doe.mass.edu