

Partnership for Technology Professional Development

Fund Code: 165

SCORING RUBRIC

Very Good: provides a complete, detailed, clear and appropriately articulated description of how the criteria are met

Acceptable: provides a mostly complete, clear and appropriate, and, in general, sufficient description of how the criteria are met

Marginal: provides a mostly incomplete description or one that requires some clarification as to how the criteria are met

Not Acceptable: fails to provide information or provides information that requires substantial clarification as to how the criteria are met

Applicant/Proposal Number: _____

Total Score: _____ **out of 100**

Circle appropriate point value for the section.	Not Acceptable	Marginal	Acceptable	Very Good	Comments: Note any observations where clarification, more information, or modifications are needed.
SECTION I – COURSE NEEDS ASSESSMENT, RATIONALE, PLANNING, AND PUBLICITY (20 POINTS)					
<p>1. Needs Assessment and Rationale Describes the needs assessment and the rationale for offering the course.</p> <p>2. Planning and Development of the Application Describes planning sessions for this application, names and roles of persons involved and their affiliations. Also describes the target audience, including potential districts, and participants' grade level(s) and content areas.</p> <p>3. Recruiting Participants and Publicizing Courses(s) Describes how the lead district(s) will recruit and select the district team (<i>not more than 7 members</i>). Describes the publicity plan to recruit other participants with specific activities, timelines, and person(s) responsible.</p>	0	7	14	20	

Circle appropriate point value for the section.	Not Acceptable	Marginal	Acceptable	Very Good	Comments: Note any observations where clarification, more information, or modifications are needed.
SECTION II – ONLINE COURSE(S) AND PARTICIPANT PROJECTS (30 POINTS)					
<p>1. Online Course(s)</p> <ul style="list-style-type: none"> • Identifies the title of the course(s). • Provides instructors' academic qualifications, teaching experience, and online teaching experience. • Describes the design of the course(s), including the number of sessions and the type of sessions (online, face-to-face, etc.). • Provides the syllabus for all sessions, indicating the objectives for each session. (<i>The course must provide at least 45 hours of direct instruction for 20-30 participants.</i>) • Identifies relevant resources and reading assignments for each session. (<i>Courses must include substantial reading assignments of books or articles written for adults. An annotated bibliography of assigned readings and books must be included as an attachment.</i>) • Describes the course delivery plan (start and end dates, etc.). <p>2. Participants' Project Description</p> <ul style="list-style-type: none"> • Describes the requirements for participants' projects developed as a result of the course(s). • Provides the plan for collecting and sharing these projects. • Describes how MassONE's tools can be used for these projects. 	0	10	20	30	

Circle appropriate point value for the section.	Not Acceptable	Marginal	Acceptable	Very Good	Comments: Note any observations where clarification, more information, or modifications are needed.
SECTION III – TRAINING AND MENTORING ONLINE COURSE DELIVERY (30 POINTS)					
<p>1. Training Online Course Delivery</p> <ul style="list-style-type: none"> • Describes the provider’s experience in training and mentoring/coaching particularly in online course delivery. • Describes how the provider plans to train the lead district team to conduct the online course(s) during the period between March 2008 to May 2008. <p>2. Summer Courses and Mentoring</p> <ul style="list-style-type: none"> • Describes how the lead district plans to deliver the online summer course(s), including the recruiting, publicizing, and selection of participants. The plan must include detailed information on the course(s), course timeline, and offer professional development points (PDPs). • Describes how the provider plans to mentor/coach the lead district team. 	0	10	20	30	
SECTION IV – EVALUATION (10 POINTS)					
<ul style="list-style-type: none"> • Provides at least two sample pre- and post-assessment questions and shows how they are linked to the key academic concepts, learning standards of the curriculum frameworks, and the revised recommended K-12 instructional technology standards. • One of the questions must be an open-response question and include a rubric and a sample of an exemplary response. 	0	4	7	10	

Circle appropriate point value for the section.	Not Acceptable	Marginal	Acceptable	Very Good	Comments: Note any observations where clarification, more information, or modifications are needed.
V. Budget (10 POINTS)					
Includes a cost-effective budget and a detailed narrative describing how the budget line items match the proposal narrative. The budget narrative is complete and the budget line items meet the grant requirements.	0	4	7	10	

The proposal, including all required forms and information, is complete. ____ YES ____ NO

Please list what, if anything, is missing from the proposal: